

BLACKBURN ACADEMY OF MARTIAL ARTS CIC  
**ANNUAL GENERAL MEETING**

**24 April 2019**

**Present:**

Phil Turner (PT)	Stephen Nightingale (SN)	Peter Cheshire (PC)	Neil Traynor
Karen Procter	Linda Harling	Bethany Harling	Leo Turner
Karenne Aspin	Dave Cottam	Rizwan Patel	

**1. Apologies for Absence**

Apologies were received from Sensei Martin Dixon.

**2. Minutes of the AGM held on 22 April 2018**

The minutes of the AGM held on 22 April 2018 were confirmed as a correct record.

**3. Presentation of Accounts**

SN presented the accounts to members. Due to the club having charitable status there are no taxes to pay. SN and PT are still owed around £10,000 which is being paid off when balances allow. Looking into renting the Academy out to other clubs to bring in more income. Main income sources are currently from classes and equipment sales.

AGREED: That the accounts be accepted by members.

**4. Health & Safety**

PC informed members that all health and safety requirements are up to date and all necessary testing and external checking has been completed. Fire alarms are being updated by the landlord

**5. Fundraising**

PT explained that the club has taken over the running of the defibrillator charity fund so we can now claim gift aid on donations received. £150 was claimed from the Santa Walk but it could have been much more if people had completed their forms correctly. £2,500 was transferred across when the club took over the fund, this counted as a donation so gift aid was claimed. New crash mats have been bought from fundraising which the children are really enjoying using. We need more promotion of fundraising events so that members and parents are clear about what the money will be used for.

**6. Election to Board of Directors**

Leo Turner proposed that Peter Cheshire be re-elected.

AGREED: That Peter Cheshire be elected to the Board.

## **7. Membership Fees**

PT explained that members voted last year to set the fee at £15 for both individual and family memberships. All the money collected is invested back into the club for the benefit of members. A Christmas party was held last year at a cost of £5 per ticket or free to members who had paid the membership fee. Members also benefit from free entry into competitions and the use of club equipment as part of the membership fee so it is much better to pay the fee rather than pay for each competition. PT also said he was looking into providing some funding for the team who attend the national competition in August. Members discussed the current fee and suggested that the fee for individual membership should remain at £15 but that family membership should be increased to £20. PT explained that the benefits of membership need to be highlighted to parents and members in the hope that more people will sign up. Some people seem to think the fee is to pay wages but PT pointed out that neither himself or SN take any pay from the fees. The Audley members who transferred across last year were given free membership for the remainder of the 2018-19 financial year but will be required to pay from 1<sup>st</sup> April 2019. A parent pointed out that the fee is much lower than other clubs such as the Guides.

AGREED: A fee of £15 would be charged for single members and the fee for families be increased to £20.

## **8. Any Other Business**

Karen Procter advised members that she now has a new email account and will be contacting people to have a meeting about fundraising. Karenne Aspin offered to help Karen.

SN thanked members for turning up early to attend the meeting.

The meeting closed at 3.00pm.